

PRIVATE SCHOOL ADMINISTRATIVE AND COUNSELOR INFORMATION:

2005 SUMMER RESIDENTIAL GOVERNOR'S SCHOOLS VISUAL AND PERFORMING ARTS (VPA) SELECTION PROCESS

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OVERVIEW

The 2005 Summer Residential Governor's School (SRGS) selection process is consistent with the mission of the Virginia Department of Education (VDOE) to provide all students in the commonwealth fair and equitable access to programs and services, and to allow greater decision making at the local level. The process continues to guarantee representation in the SRGS while providing equitable distribution according to race, gender, and geographic region to accredited private schools through their regional cooperatives. All information, applications, and nomination report forms are available at the following Web address:

www.doe.virginia.gov/VDOE/Instruction/Govschools/SRGS

In all application/administrative documents, **highlighted text** indicates changes or additions to last year's materials. Administrators and counselors are urged to review the application thoroughly and contact Barbara McGonagill, VDOE, with questions (bmcmgonag@mail.vak12ed.edu), 804-225-2884. Special notes are shown in **yellow**.

The first change for the 2005 SRGS programs involves location of the Northern Virginia adjudication site. Shenandoah University will host the second adjudication for 2005 on January 15, 2005. Please note that adjustments have been made to divisions' adjudication assignments. ***IN THE EVENT OF INCLEMENT WEATHER THAT REQUIRES THAT THE ENTIRE EVENT BE CANCELED, THE MAKE-UP SESSION FOR THESE STUDENTS WILL BE HELD ON JANUARY 29, 2005 AT A SITE TO BE DETERMINED.***

The second modification for the 2005 SRGS includes the use of several Excel spreadsheets for documents formerly included in the application. VPA Teacher A and B Recommendations, the Division Signatures form, and the VPA Scores form are separate documents, no longer included in the student's application document. These documents may now be downloaded and completed electronically, before being signed and included in the student's completed application. These documents are available at the Web site indicated above. The student's application now includes three information sheets: one for VPA Teacher A, another for VPA Teacher B, and one for the guidance department.

The third change restricts students to one choice. Students may no longer apply for a VPA program and a second in selected other programs.

The fourth change involves the reinstitution of the ranking system. All nominated students must now be ranked by the division or the private school region.

The final change involves the VDOE Web site address. Please note the new address: www.doe.virginia.gov

The 2005 Summer Residential Governor's School selection will continue to be conducted by the nine regional cooperatives for private schools. In an effort to assist the private secondary schools with the regional SRGS selection process, the VDOE has identified contact persons to facilitate the regional selection process. Please refer to **ATTACHMENT B** for the names and contact information for these individuals and the list of private schools by region. As in past years, schools are encouraged to recognize the steps involved in the selection process and to establish dates for the submission of the various parts of the VPA application in a manner that meets the region's needs. Each regional coordinator is encouraged to provide the schools assigned to the specific region with information regarding the application submission process and meeting dates and locations.

Step I	Individual school applicants are identified through methods determined by the schools/regions.
Step II	Statewide adjudication process is completed and documentation is provided to the private schools and public school divisions.
Step III	Private school regional nominees are selected through methods determined by the region.
Step IV	Applications of nominees are submitted to the VDOE postmarked by February 17, 2005, 5 p.m.
Step V	Participants and alternates are selected and notified by the VDOE. The VDOE mails letters to nominees, and status lists to heads of schools and regional coordinators in mid-April 2005.

DEFINITION OF TERMS

Adjudicants	Students scheduled to attend one of the required three statewide adjudications are identified as adjudicants.
Applicants	Students are classified as applicants throughout the school and regional selection process.
Nominees	Applicants are classified as nominees if selected by the regional selection committee to be submitted to the VDOE.
Gifted Education Coordinator	A professional within each private school appointed by the head of school to serve as its Governor's School contact; preferably, this person should be someone who works with the gifted student population.
Sets of Five	School/regional allocations are expressed in sets of five . A set of five is defined as one visual art, one dance, one instrumental music, one vocal music, and one theatre adjudicant/nominee. For adjudication, each private school may submit one set of five names. Each region has a nomination quota, which is similarly expressed in sets of five. Neither a school at adjudication, nor a region at nomination may submit two names in one area when it has no adjudicants/nominees in another category. For example, a school with no visual art adjudicant may not submit two theatre adjudicants.

SUMMARY OF IMPORTANT DATES AND INFORMATION

October - November	Schools solicit applicants and encourage students to apply.
November 15, 2004	Private schools select arts applicants to participate in state adjudication process and submit names of applicants and requests for percussion instruments at specific adjudication sites to the adjudication director at the University of Richmond.
December 10, 2004	Individual student adjudication schedules mailed to individual private schools to be given to the students.
January 8, 2005	Site I Adjudication, University of Richmond

January 15, 2005	Site II Adjudication, Shenandoah University
January 22, 2005	Site III Adjudication, Emory and Henry College
January 29, 2005	Completed adjudication forms (two for each student) mailed to the gifted education coordinators at the individual private schools.
February x, 2005	Deadline to be determined by regional coordinator for schools to submit completed applications (with adjudication forms attached) to the regional selection committee.
February 17, 2005	Deadline for the regional coordinator to mail the original applications for the region's nominees to the VDOE and to enter nominee information into the VDOE's secure server. Deadline for individual heads of school to mail the tuition certification for nominated students to the VDOE.
Mid-April 2005	Letters of invitation, or alternate status, mailed from the VDOE to all nominees.

CRITERIA FOR APPLICANTS

Any student who wishes to complete an application may do so. Private schools are strongly encouraged to review the selection criteria with students and to assist them in recognizing the competition they will face at the state level. The school must provide an application to any student who meets the eligibility criteria listed below. Students applying for the Summer Residential Governor's School for Visual & Performing Arts:

- Must be genuinely interested in attending the Governor's School and have the emotional maturity, stability, and self-discipline to live away from home for an extended period, and to make sound decisions about time and behavior management;
- Must **be a tenth- or eleventh-grade student** enrolled during the 2004-2005 academic year in a public or private high school in Virginia; be eligible for tuition-free attendance in Virginia public schools; or the applicant's parent(s) or guardian(s) resides in the Commonwealth of Virginia;
- Must be recommended by visual and/or performing arts teachers or other professionals in the arts who know the student's artistic capabilities;
- Must rank at or above the 80th percentile on recent standardized test measures, **or** possess a C average for the most recent grade completed, **or** have a letter of commendation from at least one teacher who feels the student would qualify on the academic criteria except for unusual situations or conditions;
- Must participate in the state-sponsored adjudication process;
- Must have been identified as eligible for a gifted program in visual and performing arts, when applicable. (See the 1996 *Virginia Plan for the Gifted* for a description of the categories in which gifted students are identified.);
- Must not be a current applicant to a **2005 Governor's Foreign Language Academy**;
- **Must not be a former participant in a Governor's Foreign Language Academy or Summer Residential Governor's School program.** A student who participates in an Academic-Year Governor's School or who has participated in one of the 20 Summer Regional Governor's Schools may apply; and
- Has not been suspended from school at any time for any reason.

SCHOOL SELECTION PROCESS

Applicants to the 2005 Summer Residential Governor's School Visual & Performing Arts will be required to participate in the state-sponsored adjudication process. These adjudicants become part of the region's applicant pool. Each private school must maintain a copy of a completed application for each applicant. These applications may be requested by the VDOE or by the director of the Governor's School, if the student is selected to attend.

Applications should be retained until August 5, 2005.

Each private school sends the completed **original** application for each applicant to the regional selection committee. The regional selection committee must receive applications, with rank order indicated, by the deadline established by the committee. All decisions of the regional committee are final. The VDOE does not

have jurisdiction over the decisions made at the local level, unless it is shown that the local selection committee or the private school(s) did not adhere to the requirements outlined in this document.

School Selection/Eligibility Requirements

- Schools must publicize information about the Summer Residential Governor's Schools to all tenth- and eleventh-grade students and may not restrict information about the program to students enrolled in advanced or honors classes or those recommended by teachers.
- Each private school must not discriminate upon the basis of religious conviction, race, gender, national origin, disability, or parent/guardian occupation.
- Each private school submitting applications for the private school regional nomination process must be accredited **as a secondary school** by an appropriate accrediting agency. The VDOE's information regarding the accreditation status of schools is provided annually by the Virginia Council for Private Education (VCPE; www.vcpe.org). Discrepancies with the information provided in this document should be discussed with VCPE immediately. VCPE will then contact the VDOE to ensure that modifications to the lists and documents are made in a timely manner.
- Private schools are responsible for the local share of the tuition costs for any of their students who are nominated through the private school region. The local share for private schools is 50 percent of the tuition cost for the respective program.

NOTE: Students who reside in Virginia but attend private schools outside of the commonwealth may also be nominated for Virginia's Summer Residential Governor's Schools if they meet all other eligibility requirements. Such students must contact the VDOE (bmcgonag@mail.vak12ed.edu) directly for more information. Students may access applications and other information at the following Web address:

www.doe.virginia.gov/VDOE/Instruction/Govschools/SRGS

ADJUDICATION PROCESS

Submitting Applicants for Adjudication

All Visual & Performing Arts applicants **must** participate in the state-sponsored adjudication process. Students may adjudicate in only one art area. **Each private school may select one adjudicant in each art discipline** (visual art, dance, instrumental music, vocal music, and theatre) to participate in the statewide adjudication. If a school does not fill one or more of the arts disciplines, it may **not** substitute students from other arts disciplines into those slots.

NOTE: The individual private school's gifted education coordinator should submit the information directly to the Governor's School at the University of Richmond. Sheryl Johnson, director of the Summer Residential Governor's School for Humanities and Visual & Performing Arts, will serve as the Adjudication Director for the 2005 process. The online submission of adjudication information will again be available for private school gifted education coordinators who wish to use that system. Coordinators may continue to submit Attachment C of this document to report their adjudicants to the University of Richmond.

Three adjudication sites will be provided. Private schools are assigned adjudication sites based on proximity to the site; refer to **ATTACHMENT A**.

Adjudication Site I

University of Richmond (UR)
January 8, 2005

Adjudication Site II

Shenandoah University (SU)
January 15, 2005

Adjudication Site III

Emory & Henry College (EH)
January 22, 2005

For information and with specific questions with respect to adjudication procedures, requirements, and sites contact:

Adjudication Director
The Governor's School
28 Westhampton Way
University of Richmond, VA 23173
Information (804) 289-8220 • Fax (804) 287-1860
www.richmond.edu/govschool/students/application/adjudication.html
govschool@richmond.edu

Private school regional coordinators provide the director with the following information:

- The names of applicants in each art discipline on the Applicant Report for Site Adjudication form (**ATTACHMENT C**) **postmarked by November 15, 2004**.
- Private schools may submit adjudication information to the University of Richmond online. Information is available at www.richmond.edu/govschool/schoolpersonnel.html.
- Advance notification of transportation plans that require students to be scheduled at adjacent times (e.g. several students carpooling from the same region, or schools that provide transportation for students).
- Advance notification of scheduling conflicts such as district band competitions that require students to be scheduled at specific times or on a date other than the one assigned to the private school.
- Indication of large percussion instruments that should be provided at the specific adjudication site.

It is the responsibility of the private school gifted education coordinator to insure that all information required by the adjudication director is delivered on time. Neither the adjudication director nor the VDOE may be held responsible for student information that does not arrive or arrives late. **NO EXCEPTIONS WILL BE MADE.**

Scheduling Adjudication Appointments

The adjudication director will schedule all adjudication appointments. If an adjudicant has a known school-related conflict that cannot be rescheduled, the school's gifted education coordinator must indicate this on the Applicant Report for Site Adjudication form or online. The adjudication director will mail a listing of the applicants' scheduled appointments to the gifted education coordinator at the individual private school. In that mailing, the school's gifted education coordinator will also receive individual student letters regarding adjudication appointments, a campus map, and other materials to be copied and distributed to each applicant. Information is **not** mailed directly to students.

Applicants must notify their school's gifted education coordinator in advance if they know they will be unable to attend the adjudication. The gifted education coordinator will then notify the adjudication director if an applicant is unable to attend the scheduled adjudication. Applicants will be rescheduled at the adjudication director's discretion.

Make-Up Appointments

Applicants who qualify for a make-up adjudication appointment must notify the private school's gifted education coordinator by the Monday immediately after the assigned adjudication date. The gifted education coordinator must notify the adjudication director by that Wednesday.

To qualify for a make-up adjudication appointment, an applicant must be excused for one of the following reasons: (a) medical illness documented by written excuse from a physician; (b) family emergency as documented by written excuse from parent or guardian; (c) inclement weather documented by a letter or e-mail from the head of school; or (d) unforeseen school-related conflict documented by a letter or e-mail from the sponsor. The adjudication director will reschedule appointments at a subsequent site or by videotape. The adjudication director will send videotaping instructions to the private school's gifted education coordinator, if applicable.

Follow-up

The adjudication director will mail the completed yellow adjudication forms to private schools' gifted education coordinators postmarked no later than January 29, 2005. Two adjudication scores for each applicant are required in order to complete student applications for consideration by the regional selection committee.

REGIONAL SELECTION PROCESS

The regional selection committee meets in late January or early February to identify its nominees. The principal/headmaster or his/her designee from each participating school is responsible for determining who will serve on the regional selection committee. If the region has Visual and Performing Arts (VPA) candidates to consider, the meeting date should be set **no earlier than January 30, 2005**. The regional coordinator should announce the date and location of this meeting and all participating schools should receive written notice of the meeting.

After receiving applications from each participating school with the attached two original adjudication forms to each application, the region may select its nominees. The maximum number of nominees allowed per region is based upon membership in grades 10 and 11 for all schools in that region. Each region may submit **one nominee in each art discipline** (visual art, dance, instrumental music, vocal music, and theatre) **for the first 1,000 and one additional nominee in each art discipline for each additional, 1000 students** (or fraction thereof) enrolled in grades 10 and 11. Refer to **ATTACHMENT B** for regional nominee quotas.

The VDOE suggests that the regional selection committee consist of private schools' gifted education coordinators, educators and/or professionals knowledgeable in each of the art disciplines, and persons with expertise/experience in gifted education. The members of the selection committee should represent as many of the schools as possible and should include other administrators/teachers who have knowledge about the Governor's School programs.

NOTE: The regional coordinator should establish clearly whether students' applications from schools that do not send a representative to the regional selection committee may be considered for nomination.

The region selection committee must determine the total score for each applicant by using the VPA Scores form, available online at the Web site indicated on page one of this document. Refer to "Scoring Guidelines" (**Attachment D**) for guidelines on evaluating teacher narratives and the student essay. Each student application should also indicate Division/Region Signatures form, also available online at the Web site indicated on page one of this document. Applications received by the VDOE with incomplete scores will be returned directly to the private school's gifted education coordinator for completion. The student will not be considered for any position until all scoring is complete and the application is resubmitted.

The regional selection committee will consider the pool of local applicants and select nominees from that region. Selection of nominees should be based on the student's social and emotional maturity and ability to handle the academic and artistic components of the program. The gifted education coordinator's statement acknowledges that the student's attendance and discipline records have been reviewed and that the nominee is worthy to represent his or her school and region. Nominees should be broadly representative of the racial and gender composition of the region.

SUBMITTING NOMINEES

The regional coordinator mails original applications for the selected nominees along with the signed cover page of the nomination report to the VDOE. The tuition certifications signed by the heads of individual private schools should be attached to the signed cover page or be sent directly to the VDOE. For each nominee, the regional coordinator must submit an original application and **both** yellow adjudication score sheets. Only materials required by the VDOE will be accepted. The region submitting the applications must numerically rank all nominees. **Students may not share a rank.** In the case of multiple students with the same score, the region must assign a different rank to each student.

NOTE: Private school gifted education coordinators must provide written information to students who adjudicated but who were not nominated indicating that their applications are not being sent to the state for

consideration and that they will not receive any communication from the state in mid-April 2005. Schools may be asked to provide the list to the VDOE.

NOMINATION REPORT FORM

Again in 2005, nomination information will be submitted to the VDOE via its secure Web site. The VDOE will e-mail a user name and password to each regional coordinator in January 2005. That access (user name and password) provided by the SSWS managers, users will be able to open the 2005 Summer Residential Governor's School Nominations Report. The document will be available through the following Web address:

<https://eb01.vak12ed.edu/ssws>

The first page of the VPA application has been redesigned to include all student information needed to complete the nominations report. The first screen, after successful login, will show the division's quotas in the art disciplines. These totals will adjust automatically as students' program choices are entered. Users should click on the "Add Nominee" button to the right of the art discipline quotas to start entering student data. The user will be notified when he/she attempts to nominate a student in an art discipline where the division's quota has been filled. Users will have the ability to edit data for nominees after they have been originally entered, or to delete nominees as needed. Once all nominee information has been entered, the user should click on "Verification Report," shown on the screen's left blue bar. This report requires Adobe Acrobat to be read. If the user's computer does not have that software, it may be downloaded freely from the following Web site:

www.adobe.com/products/acrobat/readstep2.html

Users should save the verification report to their computers, and print and sign a copy. The verification report must be printed after all nominees are entered in order to indicate the correct number of students for whom individual heads of private schools will guaranteeing tuition. The region's nomination report is instantaneously transmitted to the VDOE. The second (and subsequent) page of the verification report lists pertinent information that has been transmitted to the VDOE about the region's nominees. Submission of the data will not be lost, if the user has an interruption in the online submission process. Further information and specific step-by-step instructions will be posted to the following Web page and sent via e-mail to all regional coordinators by February 1, 2005:

www.doe.virginia.gov/VDOE/Instruction/Govschools/SRGS

All materials must be **postmarked by 5 p.m. February 17, 2005, IN ORDER TO BE CONSIDERED. NO EXCEPTIONS WILL BE MADE.** SUBMIT ORIGINAL COMPLETED APPLICATIONS TO THE FOLLOWING ADDRESS:

Dr. Barbara McGonagill
Governor's Schools, Office of Secondary Instructional Services
Virginia Department of Education
101 North 14th St., Richmond, VA 23219 **OR** P.O. Box 2120, Richmond, VA 23218-2120

DEPARTMENT OF EDUCATION SELECTION PROCESS

The VDOE receives and processes all required materials, **postmarked by February 17, 2005.** Final selection for VPA program participants is made by the VDOE and will be based on the strength of the student's application, ranking, and the needs of the program.

Private school gifted education coordinators are welcome to share with these students that **they will receive only one letter** from the VDOE concerning their status:

- A letter of invitation to the VPA program; or
- A letter indicating alternate status to the VPA program.

NOTE: Regions are not guaranteed representation in the VPA program. Selection for the VPA program is competitive and based on the needs of the program.

NOTIFICATION

Letters regarding status will be mailed to all nominees by Mid-April 2005. Prior to the mailing of letters to all nominees, status letters will be sent to the heads of private schools. Students at this point are listed as either "invited" or "alternates." Student letters will be sent directly to the home address indicated on the nomination report. Private schools will be invoiced in late May for students who have accepted as of May 20, 2005. Schools may receive a revised invoice after the first day of the first program (June 26, 2005), indicating students who declined or accepted after the May invoice. Only schools with membership changes will receive revised invoices.

TUITION FOR 2005 PROGRAMS

The following tuition will be used to determine the school division's share of VPA program costs:

Program	2005 Tuition
Visual & Performing Arts	\$1,540

CONTACT INFORMATION

If you have questions regarding the application, submission of the nomination data, student selection process, or the invoice process, please contact Barbara McGonagill at the VDOE (bmcgonag@mail.vak12ed.edu), 804-225-2884.

ATTACHMENT A

Private School Applicants for Adjudication

Each private school is entitled one set of five adjudicants (one from each art discipline)

SITE I – University of Richmond, January 8, 2005

- Alliance Christian
- Amelia Academy
- Appomattox Regional GS for Arts and Technology
- Atlantic Shores Christian
- Barry Robinson Center
- Benedictine High School
- Bishop Sullivan Catholic High School
- Blessed Sacrament/Huguenot
- Blue Ridge Christian School
- The Blue Ridge School
- Broadwater Academy
- Brunswick Academy
- C. F. Richards Jr. Academy
- Cape Henry Collegiate
- Chatham Hall
- Chesapeake Bay Academy
- Christchurch School
- The Collegiate School
- The Covenant School
- Crawford Day School
- Denbigh Baptist Christian School
- Eastern Mennonite High
- Elk Hill Farm
- Faith Christian Academy
- Fishburne Military School
- Fork Union Military Academy
- Fredericksburg Academy
- Fredericksburg Christian Schools
- Fuqua School
- Greenbrier Christian Academy
- Hampton Christian Schools
- Hampton Roads Academy
- Hargrave Military Academy
- Heritage Christian Academy
- Holy Cross Academy
- Holy Cross Regional School
- Islamic Saudi Academy
- Isle of Wight Academy
- Kenston Forest School
- Maggie L. Walker Governor's School for Government and International Studies
- Miller School of Albemarle
- Nansemond-Suffolk Academy
- New Community School
- New Dominion
- Norfolk Academy
- Norfolk Christian Discovery
- Norfolk Christian School
- Norfolk Collegiate
- Northstar Academy
- Notre Dame Academy
- Peninsula Catholic High School
- Portsmouth Christian Schools
- Richmond Christian School
- Richmond Academy
- Richmond Montessori
- Rivermont School
- Rudlin Torah Academy
- St. Anne's - Belfield
- St. Catherine's School
- St. Christopher's School
- St. Gertrude High School
- St. Margaret's School
- Southampton Academy
- Steward School
- Stonebridge
- Stuart Hall
- Tandem Friends
- Tidewater Academy
- Tidewater Adventist Academy
- Trinity Episcopal School
- Victory Christian Academy
- Vienna Adventist Academy
- Virginia Episcopal School
- Virginia Beach Friends School
- Walsingham Academy
- Williamsburg Christian Academy
- Woodberry Forest

SITE II – Shenandoah University, January 15, 2005

- Bishop Denis J. O'Connell High School
- Bishop Ireton High School
- The Dominion School
- Emmanuel Christian School
- Episcopal High School
- Flint Hill School
- Foxcroft School
- Grace Episcopal
- Highland School
- Madeira School
- Mountain View Christian Academy
- Paul VI High School
- Potomac School
- Quantico High School
- Randolph-Macon Academy
- St. Stephen's/St. Agnes School
- Seton Home Study School, Inc.
- Seton School
- Shenandoah Valley Academy
- Timber Ridge
- Wakefield Country Day School
- Wakefield School
- Word of Life Christian Academy

ATTACHMENT A

SITE III – Emory and Henry College, January 22, 2005

- Carlisle School
- Guardian Angel Regional Catholic School
- Lynchburg Christian Academy
- Massanutten Military Academy
- North Cross School
- Oak Hill Academy
- Richard Milburn High School
- Roanoke Catholic
- Roanoke Valley Christian Schools
- Timberlake Christian School
- Westover Christian Academy

ATTACHMENT B

Regional Contacts for Virginia Private Schools

Schools invited to participate are those currently listed as **accredited** by the appropriate agency as recorded by the Virginia Council for Private Education as of October 1, 2004.

Region 1 (Southwest Virginia, including Roanoke to N, Martinsville to E)

Regional Coordinator: Brian Mount (bmount@northcross.org), Northcross Academy, 540-989-6641

• VPA Quota: 1 set of five nominees

Carlisle School	Oak Hill Academy	Roanoke Valley Christian
North Cross School	Roanoke Catholic	

Region 2 (Southside - Lynchburg and Danville East to I-95)

Regional Coordinator: Debbie Smith (dsmith@lcbulldogs.com), Lynchburg Christian Academy, 434-239-9281

• VPA Quota: 1 set of five nominees

Amelia Academy	Hargrave Military Academy	Rivermont School
Brunswick Academy	Holy Cross Regional School	Timberlake Christian School
Chatham Hall	Kenston Forest School	Virginia Episcopal School
Faith Christian Academy	Lynchburg Christian Academy	Westover Christian Academy
Fuqua School	New Dominion School	

Region 3 (Charlottesville)

Regional Coordinator: Joan Barnett (jbarnett@tandemfs.org), Tandem Friends School, 434-296-1303 x 246

• VPA Quota: 1 set of five nominees

The Blue Ridge School	Miller School of Albemarle	Woodberry Forest
The Covenant School	St. Anne's - Belfield	
Fork Union Military Academy	Tandem Friends	

Region 4 (Shenandoah Valley - Staunton to Winchester)

Regional Coordinator: Tina Glanzer (glanzert@emhs.net), Eastern Mennonite High School, 540-432-4505

• VPA Quota: 1 set of five nominees

Blue Ridge Christian School	Massanutten Military Academy	Stuart Hall
C. F. Richards Jr. Academy	Mountain View Christian Academy	Timber Ridge
Eastern Mennonite High	Randolph-Macon Academy	Wakefield Country Day School
Fishburne Military School	Seton Home Study School, Inc.	
Guardian Angel Regional Catholic School	Shenandoah Valley Academy	

ATTACHMENT B

Region 5 (Central Virginia - Fredericksburg, Richmond, Petersburg)

Regional Coordinator: Mary Chapman (mchapman@st.catherines.org), St. Catherine's School, 804-288-2804

• VPA Quota: 2 sets of five nominees

Benedictine High School	Heritage Christian School	Rudlin Torah Academy
Blessed Sacrament/Huguenot	Holy Cross Academy	St. Catherine's School
The Collegiate School	New Community School	St. Christopher's School
Elk Hill Farm	Northstar Academy	St. Gertrude School
Fredericksburg Academy	Richmond Christian School	Steward School
Fredericksburg Christian High School	Richmond Academy	Trinity Episcopal School
	Richmond Montessori	Victory Christian Academy

Region 6 (Tidewater - Norfolk, Virginia Beach)

Regional Coordinator: Rich Peccie (RPECCIE@norfolkacademy.org), Norfolk Academy, 757-461-6236

• VPA Quota: 2 sets of five nominees

Alliance Christian	Chesapeake Bay Academy	Norfolk Collegiate
Atlantic Shores Christian	Crawford Day School	Portsmouth Christian Schools
Barry Robinson Center	Greenbrier Christian Academy	Stonebridge
Bishop Sullivan Catholic High School	Nansemond-Suffolk Academy	Tidewater Academy
Broadwater Academy	Norfolk Academy	Tidewater Adventist Academy
Cape Henry Collegiate	Norfolk Christian Discovery	Virginia Beach Friends School
	Norfolk Christian School	

Region 7 (Peninsula - Hampton, Newport News, Northern Neck, Williamsburg)

Regional Coordinator: To be announced

• VPA Quota: 1 set of five nominees

Christchurch School	Isle of Wight Academy	Walsingham Academy
Denbigh Baptist Christian School	Peninsula Catholic High School	Williamsburg Christian Academy
Hampton Christian School	Southampton Academy	
Hampton Roads Academy	St. Margaret's School	

Region 8 (Alexandria, Springfield, Manassas)

Regional Coordinator: Cathy Bliss (cathbliss@comcast.net), Seton School, 703-368-3220

• VPA Quota: 1 set of five nominees

Bishop Ireton High School	Grace Episcopal	Seton School
The Dominion School	Islamic Saudi Academy	St. Stephen's/St. Agnes School
Emmanuel Christian School	Richard Milburn High School	Word of Life Christian Academy
Episcopal High School		

ATTACHMENT B

Region 9 (Northern Virginia)

Regional Coordinator: Tom McNichol (tomcnichol@hotmail.com), Bishop Denis J. O'Connell HS,
703-237-1400

• VPA Quota: 2 sets of five nominees

Bishop Denis J. O'Connell High School	Highland School	Potomac School
Flint Hill School	Madeira School	Vienna Adventist Academy
Foxcroft	Notre Dame Academy	Wakefield School
	Paul VI High School	

Others

• VPA Quota: 1 set of five nominees per school

- Appomattox Regional Governor's School for Arts & Technology
- Maggie L. Walker Governor's School for Government & International Studies
- Quantico High School

ATTACHMENT C

Applicant Report for Site Adjudication

No Exceptions for Late Entries

Postmarked by November 15, 2004, to:

Sheryl Johnson

The Governor's School

28 Westhampton Way

University of Richmond, VA 23173

Private School _____

Gifted Education Coordinator _____

Address _____

Phone Number _____ E-mail Address _____
(area code) + number

Report adjudicants in following order: Dance, Theatre, Visual Art, Instrumental Music, and Vocal Music (Example: 15 Arts applicants [3 sets of five] - Indicate 3 Dance applicants, 3 Theatre applicants, 3 Visual Arts applicants, 3 Instrumental Music applicants, and 3 Vocal Music applicants.)

NUMBER	APPLICANT	ART DISCIPLINE (If music, include instrument or voice part)	Specific Percussion Instruments Needed at Adjudication
<i>Ex.</i> 1.	<i>Mary Smith</i>	<i>Dance</i>	
2.	<i>John Doe</i>	<i>Instrumental Music – Tenor Saxophone</i>	
3.	<i>Sarah Cho</i>	<i>Vocal Music - Alto</i>	

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ATTACHMENT C

Applicant Report for Site Adjudication
(Duplicate Page for Additional Reporting)

PAGE **of**

NUMBER	APPLICANT	ART DISCIPLINE (If music, include instrument or voice part)	SPECIFIC Percussion Instruments Needed
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ATTACHMENT C

ATTACHMENT D
Scoring Guidelines

GUIDELINES FOR RATING STATEMENTS OF INTEREST (page 20)

The committee is welcome to assign points, based on the rubric provided below, for any essay that adequately demonstrates the student understands the nature of the interdisciplinary VPA program and the study that it will require. The scoring of this essay is included to ensure that the student submits the essay for the Governor's School director's use.

CRITERION	0 POINTS	1 POINT	2 POINTS
Nature of interdisciplinary study	Essay does not show understanding of the interaction among the art discipline, the broader field of arts, and the humanities.	Essay shows some understanding of the interaction among the art discipline, the broader field of arts, and the humanities.	Essay clearly articulates the important connections that exist and deserve concerted exploration among art discipline, the broader field of arts, and the humanities.

GUIDELINES FOR RATING TEACHER NARRATIVES

1. The regional coordinator may appoint a reading committee to score the teacher narratives. This committee can be the same one used to score the applicants' essays.
2. Reader(s) should assess each teacher's impression of the applicant and assign a score for each narrative between 1 (low) and 6 (high) based on the following scale:
 - **6 pts.** This student demonstrates superior skills and understanding of all of the following behaviors: ability to work in cooperatively and meaningfully in groups; openness to diverse and new experiences; goals for artistic growth; creativity; and intellectual and social maturity.
 - **4 - 5 pts.** This student demonstrates excellent skills and understanding in most of the following behaviors: ability to work in cooperatively and meaningfully in groups; openness to diverse and new experiences; goals for artistic growth; creativity; and intellectual and social maturity.
 - **3 pts.** This student demonstrates adequate skills in most of the following behaviors: ability to work in cooperatively and meaningfully in groups; openness to diverse and new experiences; goals for artistic growth; creativity; and intellectual and social maturity.
 - **2 pts.** This student demonstrates moderate skills in the following behaviors: ability to work in cooperatively and meaningfully in groups; openness to diverse and new experiences; goals for artistic growth; creativity; and intellectual and social maturity.
 - **1 pt.** This student demonstrates few skills in any of the following behaviors: ability to work in cooperatively and meaningfully in groups; openness to diverse and new experiences; goals for artistic growth; creativity; and intellectual and social maturity.
3. Record the scores in Part III of the VPA Score form, available online at the following Web site:

www.doe.virginia.gov/VDOE/Instruction/Govschools/SRGS

ATTACHMENT E

Head of School Tuition Certification

February 17, 2005

TO: Barbara McGonagill, Principal Specialist
Governor's Schools and Gifted Education
Virginia Department of Education
Office of Secondary Instructional Services
P.O. Box 2120
Richmond, VA 23218-2120

FROM: _____
Head of School

SUBJECT: 2005 Summer Residential Governor's School Tuition Certification

I hereby certify that the student(s) listed below is (are) qualified and genuinely interested in attending the specific Summer Residential Governor's School indicated. I further certify that this private school guarantees funding for the student(s) as its nominee(s) to the 2005 Summer Residential Governor's Schools program. I understand that this school will be invoiced in late May for the tuition for these students and that payment, to the Virginia Department of Education, Budget Office, P.O. Box 2120, Richmond, VA 23218-2120, is expected by July 1, 2005.

Name(s) of Nominee(s)	Student's Program Choice
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_____/	_____
Signature of Head of School	Date

Directions for Private School Gifted Education Coordinators:

Please run the attached document on **school letterhead and have it signed by the head of school**. His or her name should be typed at the FROM: line. Please provide the completed form to the regional coordinator, indicated in ATTACHMENT B for submission with materials by the deadline of February 17, 2005.

ATTACHMENT F
Map of the Nine Private School Regions